

Handout

## **PracticeWorks Software**

## Installing 2025 CDT Codes

This three-page handout is designed for users of PracticeWorks practice management software version 10.1 and higher and provides instructions for downloading and installing the 2025 CDT codes.

**Important**: If you are upgrading PracticeWorks to version 10.x or higher, see the Online Help for instructions on using the Patch Master utility to install the latest CDT code set. If you are using PracticeWorks version 8.x or lower, see the **Manually Adding CDT Codes** job aid in the Carestream Dental Institute.

When the 2025 CDT codes are installed:

- Ten new codes are added to the database.
- Twelve codes have revisions.
- Two codes are deleted from the database.

Note: Visit the ADA website—www.ada.org—to find detailed information about the 2025 CDT codes.

To install the 2025 CDT codes:

1 At the end of the year, PracticeWorks software will prompt you to install the new CDT code set.

CDT 2025		×
The CDT 2025 code set is available		
Click OK to install.		
Click Cancel to delay until next mo	onth.	
Note: You will be prompted each t unless another user selects to inst	ime you open Practice tall.	Works today
	OK	Cancel

2 Click OK.

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## The End User License Agreement is displayed.



- 3 Click the option to accept the agreement, and then click **Agree**. The CDT code set download begins.
- 4 When the new codes are downloaded, they must be installed. On your computer taskbar, select **All Programs > CS PracticeWorks > Utilities**. The **PracticeWorks Utilities** window is displayed.

DATA	DATA INTEGRITY CHECKER Checks for relationships between tables and invalid records	3.7	VERSIONS Lists the application and data version of PracticeWorks.	Provide Section	UPDATE PAYER IDs Updates insurance company Payer ID fields using info, from eServices
\$	TOTALS RECALCULATOR Recalculates AR balances and other financial numbers	8	PWORKS.INI FILE Edit the pworks ini file settings directly.	00	EDIT IMAGE PATHS Edit the list of image paths where images may be saved
RECOLL	CHANGE RECALL DEFAULTS Change existing patients' recall defaults	<b>Å</b> Å	EMPLOYEE IDS Lists the id numbers of office employees	NEA	UPDATE NEA PAYER ID: Updates ins. co. NEA Payer ID fields using info. from eServices.
*	DATA LOCATION Lists the network location of the PracticeWorks database.	7	PATCHES Lists the available data patches.		
۵	RECOVER AND LOAD Recovers compted data files.		BENEFITS RECALCULATION Recalculate all patient benefits and remaining deductibles.		
	VIEW LOG FILES View Utility logs and the error log.	10)	MASS UPDATE FEES Updates fee schedules.		
00	CHECK FOR USERS Check to see if any users are in PracticeWorks.		MASS UPDATE UCR Updates the UCR fees of ins. plans that belong to a specific ins. co.		
			Close		

5 Click PATCHES.

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## The **Patch Master** window is displayed.

Btrieve 6 to 5	Take all files back to Btrieve 5.x format	^
Change Insurance Form	Mass change a specific ins form to another form	100
Change Insurance Company	Mass change ins plans with a specific ins co. to another co.	
Convert to PW eLink	Convert ePatientEnabled variable to PWeLinkEnabled	
Copy ID to Chart Num	Copy internal PW ID to the "Chart num" field	
Correct Image Chart Dates	Correct imported image dates to actual date of image	
CD I 2025, Install	Update Transaction Lode List with LDT 2025 codes	
Find Invalid Notes	Log Invalid Notes	
Find All Patient Images	Finds all patient's undocumented and old Trophy format images	*

- 6 Select **CDT 2025, Install** and click **Run selected patch**. The **End User License Agreement** window is displayed.
- 7 Click the option to accept the agreement, and then click **Agree**. When the code set installation is complete, a confirmation message is displayed.
- 8 Click OK.