

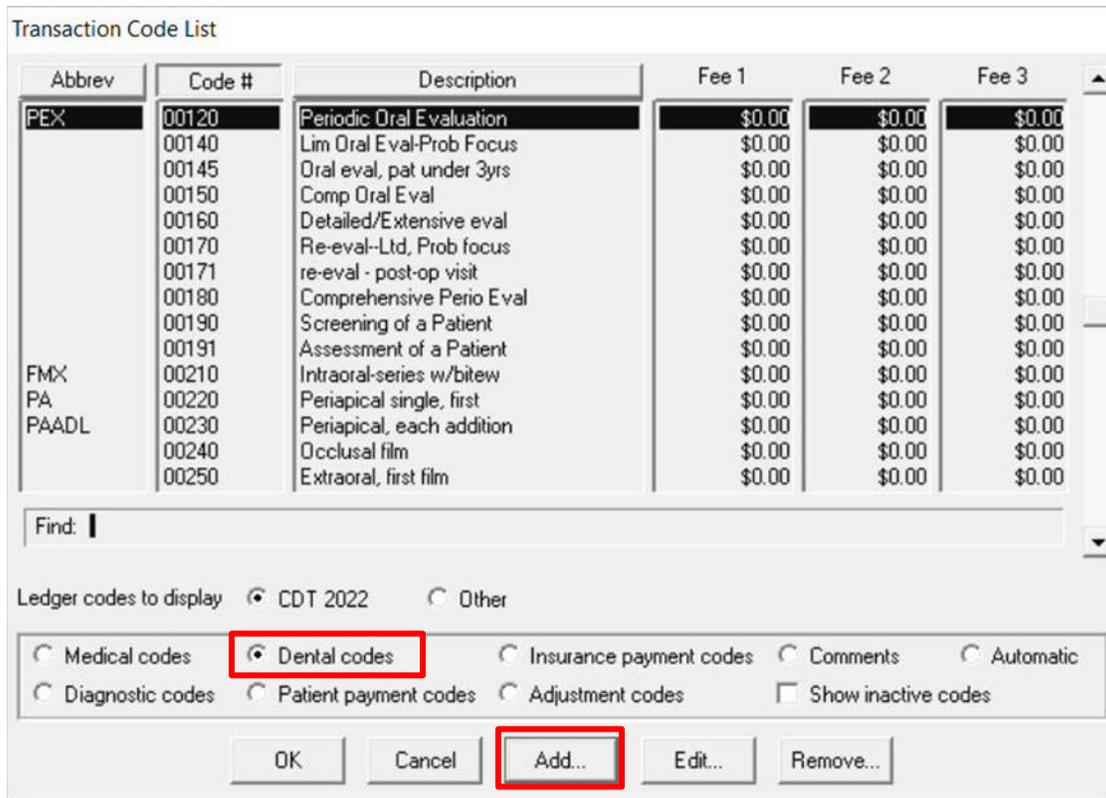
## Manually Adding CDT Codes to PracticeWorks

This job aid is designed for users of PracticeWorks practice management software v8.x or lower and provides instructions for manually adding CDT codes.

**Important:** If you are upgrading PracticeWorks from version 8.x to 10.x or higher, refer to [Online Help](#) for instructions on using the Patch Master utility to install the latest CDT code set.

**To manually add CDT codes:**

1. Click **Lists > Transaction codes**.
2. In the **Ledger codes to display** section, select **Dental Codes**, and then click **Add**.



Abbrev	Code #	Description	Fee 1	Fee 2	Fee 3
PEX	00120	Periodic Oral Evaluation	\$0.00	\$0.00	\$0.00
	00140	Lim Oral Eval-Prob Focus	\$0.00	\$0.00	\$0.00
	00145	Oral eval, pat under 3yrs	\$0.00	\$0.00	\$0.00
	00150	Comp Oral Eval	\$0.00	\$0.00	\$0.00
	00160	Detailed/Extensive eval	\$0.00	\$0.00	\$0.00
	00170	Re-eval-Ltd, Prob focus	\$0.00	\$0.00	\$0.00
	00171	re-eval - post-op visit	\$0.00	\$0.00	\$0.00
	00180	Comprehensive Perio Eval	\$0.00	\$0.00	\$0.00
	00190	Screening of a Patient	\$0.00	\$0.00	\$0.00
	00191	Assessment of a Patient	\$0.00	\$0.00	\$0.00
FMX	00210	Intraoral-series w/bitew	\$0.00	\$0.00	\$0.00
PA	00220	Periapical single, first	\$0.00	\$0.00	\$0.00
PAADL	00230	Periapical, each addition	\$0.00	\$0.00	\$0.00
	00240	Occlusal film	\$0.00	\$0.00	\$0.00
	00250	Extraoral, first film	\$0.00	\$0.00	\$0.00

Find:

Ledger codes to display  CDT 2022  Other

Medical codes  **Dental codes**  Insurance payment codes  Comments  Automatic  
 Diagnostic codes  Patient payment codes  Adjustment codes  Show inactive codes

3. Complete the **Transaction Code Definition** window for each new code being added.

**Note:** Visit the ADA website ([www.ada.org](http://www.ada.org)) to find detailed information for the new CDT codes.

**Transaction Code Definition**

Abbreviation:  Code type:  Tx class:

Insurance code:  Code group:   Increases balance  
 Decreases balance

Description:

CDT Description:

Inactive

**Supplementary information**

Tooth number entry:  Required surfaces: Minimum #:  Maximum #:

Quadrant entry:  Post-op/Walk-out statement comments:

Print on route slip  
 Add to tx plan when scheduled  
 Do not submit to insurance  
 Reset patient recall  
 Requires follow-up call  
 Exclude charge from LIA production  
 Do not display ADA insurance warnings for this code  Service tax applies  
 Lab case

**Fee information**

Schedule 1:  Schedule 2:  Schedule 3:  Default insurance payment:  %

4. Click **OK** to save the changes.

**Important:** When codes are added manually, they are placed in the **Other** category in the **Transaction Code List**.

If you have issues during the installation, contact a Carestream Dental Support representative at <https://gosensei.com/practiceworks-support/>.